



MINUTES OF A MEETING OF THE ROGATE LOCAL SCHOOL COMMITTEE (LSC)
HELD AT THE SCHOOL ON WEDNESDAY 9TH MARCH 2022 AT 3:30 PM



Members attending: Mary-Anne Berendt, Rev Edward Doyle, Emily Dryburgh, Steph Garwood, Rita Harrison-Roach, Neil Ryder (chair).

Also attending: Pippa Bass (clerk).

1. Welcome and apologies for absence

NR welcomed everyone to the meeting. Apologies were accepted from Max Harwood and Susie McAuley, who will be leaving the school shortly. Everyone wished Susie good luck with her new job.

2. Declarations of interest

None.

3. Minutes of the last meeting & matters arising

a) The minutes of the last meeting held on 10th November 2021 were approved.

b) The action was reviewed:

Ref	Who	Action
10.11.2021-4	SG	Arrange for Rogate Review to be circulated to the committee members. SG will circulate.

c) NR explained the lack of representation from the Rogate parents' community on the DVSF governing board and emphasised the importance of having parents' insights. Members were asked to consider potential new governors from amongst the parents, NR agreed to follow-up with ED.

4. Head of school report

SG summarised her HoS report – see Annex A.

[M-AB, ED joined the meeting]

The committee thanked SG for her report and congratulated the school on achieving the high attendance levels coming out of the pandemic. Members raised the following queries:

Q What do you think is the reason for the low take-up of after-school clubs?

A Our teachers run these clubs voluntarily, there is no additional government funding and we believe that cost is certainly part of the problem. The lack of variety may also be an issue, as it is at Rake. We cannot provide free after school care just because our teachers are running the clubs. It would be great to attract sponsors to help fund the club activities, as we do for the choir.

Q Where does the money generated from clubs go?

A Into the school budget.

Q How are you tackling the war in Ukraine with the children?

A We are very cautious and remain neutral, we pray for peace and for the world leaders to make the right decisions.

Q Why don't you buy books online?

A Children still need physical books and Ofsted are keen to see that the home books follow the curriculum.

Q Will the additional resource mean your SEND commitments are more manageable?

A I hope so - my SEND workload had become unsustainable, and it has taken a long time to reach this point.

Q Parents are concerned about Covid cases at the school, can you do more to inform parents when there's an increase in cases?

A I will raise this with David and Paul.

The committee thanked the parents who are running the Stay and Play sessions, which has been a key benefit when showing potential parents round the school, and recognised the positive impact that Sam Hughes is making to the school.

5. Website update

NR explained the development progress on the new website and asked members to provide their comments and input on the school's part of the new website, which includes a page for RSFF. Some professional photographs of the children and views around the school would be included on the new site as well and NR would welcome LSC members' selections of photos. A page for church links with each school would also be included and the 3 school vicars would ideally agree a common format but provide some content. The clerk would circulate details to remind members.

6. Platinum Jubilee plans

NR explained the initial thoughts, which were to hold a 3-school event on Friday 27th May 2022 at Rake, with activities during the morning in year groups. It would be weather dependent, with a street party style picnic lunch and could involve parents at the end of the day for fundraising. ED agreed to talk to the other schools' parents groups about ideas.

7. RSFF/PTA update

ED summarised the recent RSFF activities, including bags to school, headsets, and Xmas parties. Forthcoming events include a Mothers Day shop and wrap session, cake raffle, summer camp out, and the summer fete.

8. Policies

There were no policies to review.

9. Dates of future meetings

The next meeting is scheduled for 15th June 2022 at 3:30pm, which is the day before Sussex Day.

ACTIONS:

Ref	Who	Action	By when
09.03.2022-3c	NR, ED	Consider potential new governors from the school's parents community.	Asap
08.03.2022-5	Clerk/All	Circulate details for members to provide comments and input on the new website.	18.03.2022
08.03.2022-6	ED	Talk to the other schools' parents groups about ideas for the Platinum Jubilee event.	Asap

Rogate Primary School Local School Committee Meeting**Head of School Report 09.03.2022****Pupil Numbers Autumn Term 2021**

Cohort	Numbers on Role
EYFS	11
Year 1	15
Year 2	5
Year 3	9
Year 4	10
Year 5	8
Year 6	12
Whole School	70

Number of children with SEND	Number of children with SEND & not PP	Number of children eligible for PP	Number of children with SEND & PP
25.7%	18.6% 13 children	17.14% 12 children	7.1% 5 children

Current School Attendance

Attendance per class this term is shown below:

Class	Attendance	Notes
Wrens	96.6%	
Starlings	92.7%	
Kingfishers	96.6%	
Red Kites	95.7%	
Whole School Attendance	95.4%	

Safeguarding:

- We have been contacted by children's services regarding 2 families- both have been fully investigated by Social Workers.
- We have two families going through the assessment phase of children's services.
- We still have 1 family with a Child in Need Plan and a social worker.
- We have referred 2 children for Art therapy who have been affected by turbulent family backgrounds

Curriculum

- Children's Mental Health Week 7th -13th Feb
- Safer Internet Day Monday 7th Feb
- World Book Day 3rd March.

- **Afterschool clubs**

1st half term: Dodgeball (8) 2/8 we fund , Engineering (9) 1/9 we fund , Lego/games (12) 3/12 we fund, Choir (19),

2nd Half term: Football (6) 3/6 we fund, Netball (7) 2/7 we fund, Playdough Club (12) 2/12 we fund, Choir (12)

- Trips: Birdworld (Wrens class), Marwell (Kingfishers- date to be confirmed), Tuppeny Barn (Red Kites)
- Enrichment days at MRC for children who have interests/talents in certain subjects, including creative maths yr4), Most Able English (Yr6), Creative English (Yr 5).

Training for staff

- Lego Therapy Training for LSAs delivered by Katherine Miles.
- Zones of Regulation Training for teachers delivered by Katherine Miles.
- Dawn Spice is completing the ELSA training course over this academic year.
- Federation, Locality and L.A moderation events for teachers in EYFS, Year 2 and Year 6
- Debs Hockley is attending an Early Years training course next week.

Parental Engagement

- Parents evening was held on Thursday 3rd March.
- Red Kites will be performing their Eco Musical Performance on Friday 18th to Year 5/6 parents.
- RSFF have organised a Mother's Day shop and wrap event.
- Easter Service- parents will be invited to attend the Easter service on Thursday 7th April.
- Jubilee event- we are currently planning a Federation Jubilee day, a parent picnic is planned- more details to follow soon.

Christian Ethos

- I am just in the process of booking in a Christian Ethos meeting for this term.
- We have been praying for peace in Ukraine within worship and fundraising is taking place this week.
- We are now in the period of Lent and learning about the Easter story.
- We are preparing for our whole school Easter service.

Fundraising & Charities

- Readathon- Raised £900 which will go towards now reading scheme books. We need another £2,000 to refresh and update our reading scheme books.
- Fundraising for Ukrainian refugees Friday 11th March, Non uniform, £1 donation & cake sale.
- Red Nose day Friday 18th March

Pupil Progress Meetings & Assessment

- Mid- year standardised assessments in phonics, reading, spelling & maths are taking place at the moment.
- Pupil progress meeting are scheduled for next week with each class teacher to monitor progress and review impact of interventions.
- Paul Brown has evaluated Autumn data.

SEND, PP & Covid Catch Up funding

- Three EHCPs have now been granted.
- I have managed to negotiate the highest level of EHCP funding for one child in Year 5.
- For the child in Year 1 we have stated we cannot meet his needs in our setting during the EHCP placement consultations process. However, the L.A has named us as the school as they have no places

in specialist settings at present. In a meeting last week, we have negotiated a 1:1 private tutor and a funded L.S.A for this child, so they can remain in our setting until a place has been found.

- Interventions are taking place for children who need additional support. Teachers have set Individual Learning Plans for each child on the SEND register. Interventions are in place for reading, spelling & math.
- ELSA sessions are still in place for children with mental health needs and social communication needs.
- We have had a number of professionals coming into school to assess children for SEND and to give advice and set programmes. These include Speech and Language therapists, Occupational Therapists, Educational Psychologists, Advisory Teachers from the Learning, Behaviour Advisory Team.
- SEND workload across all 3 schools is very high. There are now 8 more children who require EHCPs across the federation. Governors are currently looking at/considering employing an additional SENDCo to take on the SEND role for Compton and Rake.

Subject Leadership

- Moderation has taken place across the Federation for Maths, English, R.E and science.
- Year 2 and Year 6 children have been to county moderations training in the Autumn term.
- Year 2 and EYFS teachers will be going to locality moderation events this week at Easebourne.

Stay & Play

- Stay & Play has continued to be successful this term.

Communication & Marketing

- Sam Hughes is continuing to write the Rogate Review, which is emailed to parents every half term. It gives an overview about what has been happening in each class and events across the whole school. She also writes a monthly article for the Rogate & Terwick Magazine.
- We have sent a number of press articles this term including the shop window display article (which sadly wasn't published) and World Book Day.
- We have received confirmation of 9 first choice West Sussex children and 3 first choice Hampshire children. So we have 12 children confirmed to start and could gain more once all the Hampshire and West Sussex places have been confirmed.
- We have had 1 new children join in Year 6.

Covid Safety

- Staff no longer need to test weekly.
- Paul Brown has updated the Covid risk assessment.
- We do still have some Covid cases within the school.

Staff and Pupil Wellbeing

Pupil Wellbeing

One child was excluded when I was away. The child's behaviour has been an ongoing issue for many years and at present his behaviour is generally better than it was last year. The child with autism in Year 1 can present with challenging behaviour, but he is on a partial timetable and will soon have a 1:1 tutor.

Staff Wellbeing

- The staff wellbeing governor, Vicky Elms, will be meeting with Christine Ward who is the staff wellbeing representative to share any staff wellbeing concerns.

Premises

- Rachel West has managed to repair a section of fencing with some help from a friend in half term.

- A section of roof next to the entry of the school needs to be repaired.
- In a routine Premises Meeting last term, the surveyor has submitted a bid in for a new hall floor and the flat roofs will need to be repaired- county will pay for this.

Federation

- Christine has arranged an interschool Big Sing for the Spring Term, she has delayed this until the summer term due to the cases of Covid we have at present.