



MINUTES OF A MEETING OF THE ROGATE LOCAL SCHOOL COMMITTEE (LSC)
HELD AT THE SCHOOL ON WEDNESDAY 10TH NOVEMBER 2021 AT 3:30 PM



Members attending: Mary-Anne Berendt, Emily Dryburgh, Steph Garwood, Rita Harrison-Roach, Max Harwood (chair), Rev Edward Doyle, Susie McAuley, Neil Ryder.

Also attending: Pippa Bass (clerk).

1. Welcome and apologies for absence

MH welcomed everyone to the meeting.

2. Declarations of interest

None.

3. Minutes of the last meeting & matters arising

The minutes of the last meeting held on 7th July 2021 were approved. There were no actions to review. Members noted the DVSF FGB draft minutes.

4. Head of school report

SG summarised her HoS report – see Annex A. The committee congratulated the staff on their continued successes across the school and thanked SG for her report. The following queries were raised:

Q What do you think is the reason for the improved behaviour?

A A number of things; we have a TA who has helped one child in particular, the SLT arrangements now mean I am in school more consistently, some strong characters have moved onto secondary school, and more generally, we are clamping down on any bad behaviour straight away.

Q Who is the safeguarding lead when you're not in school?

A Christine.

Q Why are we having to charge for clubs? Where does the money go?

A This is the first year we've had to introduce the £5 charge and it is because the school finances are so stretched. We can't afford not to charge for use of the school outside of school hours, and most other schools charge.

Q Are you visiting local nurseries again yet?

A Sadly no, largely due to the restrictions, but it is difficult to find the time to do this.

Q Can the Rogate Review be circulated to this committee?

A Yes, of course.

The committee discussed various options for funding of the school clubs, for example, sponsorship (as with the choir), individual sponsorship for one child, RSFF appeal for sponsorship. SG thanked the committee for their ideas and offers of help.

5. DVSF vision, values and ethos

The committee considered the suggested LSC actions against targets in the vision and values document and suggested the following aspects were strengths of the school:

- The school's 2-acre site provides lots of outdoor space.
- Good use is made of covered and open outside areas for outdoor learning
- It is a small school where everyone knows everyone, providing a nurturing environment.
- All the teachers have their own specialisms, which benefits the children and provides a creative curriculum.
- There are strong links with the community and a high level of parent engagement.
- Federation gives us a stronger leadership team and greater spread of experience

6. Members' responsibilities

The committee discussed the draft website design, which NR pointed out would require detailed review when the content is uploaded from the current website.

7. Policies

There were no policies to review.

8. RSFF/PTA update

The PTA remains very active organising fund-raising events, including Xmas Fair, Xmas Shop & Wrap, wreath-making classes.

9. Dates of future meetings

The next meeting is scheduled for 9th March 2022.

ACTIONS:

Ref	Who	Action	By when
10.11.2021-4	SG	Arrange for Rogate Review to be circulated to the committee members.	asap

Rogate Primary School Local School Committee Meeting**Head of School Report 10.11.2021****Pupil Numbers Autumn Term 2021**

Cohort	Numbers on Role
EYFS	11
Year 1	14
Year 2	4
Year 3	10
Year 4	10
Year 5	8
Year 6	12
Whole School	69

Number of children with SEND	Number of children with SEND & not PP	Number of children eligible for PP	Number of children with SEND & PP
24.6%	12	12	5

Current School Attendance

Attendance per class this term is shown below:

Class	Attendance	Notes
Wrens	95.4%	
Starlings	90.71%	One child has been in hospital and had 3 weeks out of school due to this illness.
Kingfishers	97.2%	
Red Kites	97.7%	
Whole School Attendance	95.25%	

Safeguarding:

- We have 1 family with a Child in Need Plan and a social worker.
- We have 1 family with an Early Help Plan.
- Anti-bullying day Monday 15th November.

Curriculum

- Afterschool clubs
1st half term: Football (10) , computers (5) , Lego/games (6), Choir (16),
2nd Half term: Football (4), Netball (4), Lego (6), Choir (16)

- Trips: Fairthorne Manor for Year 5 & 6, Buster Farm Year 3&4, Hayling Island trip Year 1&2, Fishbourne Palace Year 5 & 6.
- Interfaith Day for Year 6 children took place at Eastbourne Primary School
- MRC taster day for children in Year 6.
- Some enrichment days at MRC for children who have interests/talents in certain subjects.

Training for staff

- KJ & JS have been taking part in online Ruth Miskin, Read, Write Inc Phonics training.
- DH & JS are taking part in NELI Speech and Language training- SG signed the school up for a 2 year DFE funded subscription.
- Dawn Spice is completing the ELSA training course over this academic year.

Parental Engagement

- Maths parent workshops have been held on 13th October.
- Parents evening to be held on Thursday 4th November.
- Fairthorne assembly for parents of Year 5 & 6 children.
- Harvest Service in church- parents invited.
- Parent working party has taken place- children and families made improvements to the school site. This including some planting, pruning, weeding, painting outside furniture etc.
- A parent who is a builder demolished the garage at no cost to the school.

Christian Ethos

- The new Christian values have been introduced through worship and are being referred to by all teachers and staff.
- We have our first Christian Ethos meeting this term.
- Harvest service has taken place, remembrance service & Christmas services including Christingle are taking place this term.

Pupil Progress Meetings & Assessment

- SG has led pupil progress meetings with class teachers to monitor the progress of all children within the school and ensure the correct interventions and support in place.
- Start of year standardised assessments in phonics, reading, spelling have taken place so we are able to set a baseline for the start of the year. Teachers are using assessments to measure progress at the end of a taught unit of work.
- Paul Brown has been evaluating teacher assessment data.

SEND, PP & Covid Catch Up funding

- Two EHCP applications for 2 children at Rogate were submitted last term, both have been taken to the needs assessment stage. Currently one is in draft phase and I, and the solicitor are contesting the draft version and associated funding (or lack of it!).
- We have one child in school on a partial timetable who has just received a diagnosis of autism, moderate speech and language needs and sensory needs. We are in agreement with parents that we cannot meet his needs, and parents will be looking to move him to a specialist setting once the draft EHCP is in place. This is presenting the class teacher and teaching assistant with a number of challenges and is proving to be very stressful for the teaching assistant. I have requested additional support & funding for this child but Hants Inclusion team have not been supportive. I am still working on this- it is a constant battle between Hants Local Authority and getting the right support for the children with SEND.

- Interventions have been set up and taking place for children who need additional support. Teachers have set Individual Learning Plans for each child on the SEND register. Interventions are in place for reading, spelling & maths.
- ELSA sessions are still in place for children with mental health needs and social communication needs.
- We have had a number of professionals coming into school to assess children for SEND and to give advice and set programmes. These include Speech and Language therapists, Occupational Therapists, Educational Psychologists, Advisory Teachers from the Learning, Behaviour Advisory Team.
- SEND workload across all 3 schools is very high. I have 3 more parents at Rake who will be requesting EHCPs for their children. Although I have not recommended these applications, parents are able to raise a request. This creates a huge amount of work, as I still have to complete the same forms and submit evidence. I have also had a number of minor concerns to deal with in relation to SEND for a small group of parents at Rake.

Pupil Progress & Subject Leadership

- The meetings showed that most children have caught up with the missed learning due to Covid-19.
- Subject leaders have been carrying out book scrutinies.

School Council

- We have meetings planned for school council, Eco Committee and the Christian Ethos Council.

Stay & Play

- Stay & Play has continued to be very successful this term. It is held every Thursday in a Covid safe manner and is run by parent volunteers, the bookings are organised by Sam Hughes in the office.
- We have decided that booking in parent tours on a Thursday morning enables potential new parents to talk to parents who have children in Reception and it is a good sales tactic!

Communication & Marketing

- Sam Hughes is continuing to write the Rogate Review, which is emailed to parents every half term. It gives an overview about what has been happening in each class and events across the whole school. She also writes a monthly article for the Rogate & Terwick Magazine.
- We have sent a number of press articles this term, and Reception featured on the front page for the new starters section. Not all the articles have been published.
- We have emailed Open Day leaflets to local nurseries and it has been shared through the RSFF's social media and local Mum's groups.
- We have shown around more families for children to start in September 2022. We are confident that we already have 11 children for September 2021 and another 7 families that are very keen. We have a Year 1 child from Stedham who is having a taster day on Friday.

Covid Safety

- All staff members are still expected to test themselves twice a week.
- So far, we have not had any positive cases this term.
- The risk assessment remains in place for Covid-19, it has recently been updated by Paul Brown.

Staff and Pupil Wellbeing

Pupil Wellbeing

This seems to have improved. The behaviour within the school has improved significantly since last term.

Staff Wellbeing

- Staff wellbeing is still an area of concern. Workload is still high and the reduced LSA hours has affected this greatly. However, staff morale is generally good and the staff team is very cohesive. The staff support one another and have positive relationships with the parents. The staff are working incredibly hard and the school looks great, they have taken much time to create high quality displays showing children's final pieces of work.

Premises

- SG arranged for the demolition of the garage.
- Chartwells are currently looking into the electrical power cable capacity for the kitchen pod.
- SG is collecting quotes for fencing. We also need to have quotes for soffits.
- SG has completed asbestos check.

Federation

- Joint INSET days took place at the end of last term and at the start of this term. This included opportunities for joint planning, curriculum training, health & safety and safeguarding training.
- Susie is arranging a Computing Day for schools across the Rother Valley to be held at Rogate C.E Primary.
- Christine has arranged an interschool Big Sing for the Spring Term.