



ROGATE C.E. PRIMARY SCHOOL

Governing Body Meeting

Tuesday 5th September 2017

3.45pm

PRESENT	APOLOGIES
Mr Neil Ryder <i>Co-opted Governor</i>	Mrs Verona Hall
Rev. Edward Doyle <i>Ex Officio arrived 4.05pm</i>	Mr Matthew Wright
Ms Amy O'Toole <i>Head Teacher</i>	Mrs Rita Roach <i>Foundation Governor</i>
Mrs Stephanie Garwood <i>Staff Governor</i>	Mr Max Harwood <i>Co-opted Governor</i>
Mrs Hannah Pasfield <i>Parent Gov</i>	
Mr Chris Hawker <i>Co-opted Governor</i>	

IN ATTENDANCE
Sarah McCarthy LA Clerk

ITEM	MINUTES	ACTION
1	<p>WELCOME AND APOLOGIES</p> <p>The meeting opened at 3.45pm .The Clerk welcomed everyone to the meeting and confirmed that the meeting was quorate. The Clerk also reminded Governors of the criteria for eligibility as follows; Governors who are employed to work at the school, (either under a contract of employment or a contract of services) are not eligible to stand for election. Apologies were received and accepted from Verona Hall, Rita Harrison Roach, Matt Wright and Max Harwood. It was also agreed that the vote for Vice Chair could continue despite Mr Wright not being present. The Clerk to inform Mr Wright of the outcome of the election.</p>	
2	<p>DECLARATIONS OF PECUNIARY INTEREST</p> <p>There were no details of pecuniary interests declared.</p>	
3	<p>VOTING IN CHAIR AND VICE CHAIR FOR 2017-18</p> <p>The Clerk explained the procedure for voting in the new Chair and Vice Chair of Governors for the forth coming year. Governors agreed that the term of office for each position would be 1 year.</p> <p>A) 1 nomination for the position of Vice Chair had been received, from Mr Wright. 4 Governors voted in favour and 1 Governor abstained. 1 proxy vote had also been received from Mr Harwood who voted in favour of Mr Wright. The Clerk declared that Mr Wright was the Vice Chair of Governors, with a 1 year term of office.</p> <p>B) 1 nomination for the position of Chair of Governors had been received, from Mr Hawker. Governors asked Mr Hawker the following questions;</p> <p>Q The NGA and the Key recommend that, where a governors proposes to take on a second chairmanship, he should discuss it with his existing GB and then both governing bodies should discuss the implications. Have you discussed it with the Lavant GB?</p> <p>A No, but I have discussed it with the vice chair and he is not concerned.</p>	

Signed
Chair of Governors

Date



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	<p>Q You are also on the Governing body of two other schools. Do you feel that you will be able to commit the time and effort that this role will entail?</p> <p>A Yes. I have been on the GB at Rogate for nearly a year now and I feel that I have committed to nearly all the meetings and also any visits that have been necessary in the course of my work so far. I would be honoured to be elected as Chair and should there be any issue regarding my commitment then I would be happy for that to be addressed.</p> <p>Mr Hawker left the room and 4 governors voted in favour of Mr Hawker becoming the Chair of Governors, with a 1 year term of office.</p> <p>Mr Hawker was invited back into the room and was informed of the result. All present congratulated him on his appointment. <i>(Father Edward arrived at 4.05pm)</i></p> <p>A discussion then followed regarding the existing vacancies on the GB. It was agreed that the GB would look at transferring Mr Hawker to the LA Governor, as that vacancy had recently arisen. The Clerk would arrange for the list of vacancies on the GB to be circulated and it was agreed that a skills audit needed to be conducted. Clerk to ask Mr Wright if he could complete this, as he completed this the previous year.</p> <p>As the Clerk was now leaving she agreed to email a job specification to all Governors for the position and adverts would be arranged.</p>	<p>Clerk/Mr Wright Clerk</p>
4	<p>The Clerk thanked everyone for attending and the meeting closed at 4.15pm. Next meeting date: 19.09.17</p>	